

**Minutes of Healthwatch Hartlepool Board Meeting  
held on 28<sup>th</sup> March 2019 at ORCEL**

<p><b>Present:</b> Jane Tilly, Chairman (JT) Jan Weedall (JW)) Margaret Wrenn (MW) Tony Raine (TR)  <b>In Attendance:</b> Christopher Akers-Belcher HW Manager (CAB)          Carol Slattery (minute taker)</p>	
<p>1. <b><u>Welcome &amp; Apologies</u></b>  <b>JT</b> welcomed everyone to the meeting. Apologies were received from Ruby Marshall.</p>	
<p>2. <b><u>Declarations of Interest</u></b>  <b>CAB</b> - declared an interest as Leader of Hartlepool Borough Council and Chair of the Health &amp; Wellbeing Board  <b>JT</b> – declared an interest due to her position as Chairman of The Hospitals Trust for the Hartlepoons &amp; Trustee of Dementia Friendly Hartlepool.  <b>TR</b> – declared an interest as Chair of ORCEL.</p>	
<p>3. <b><u>Minutes of meeting held on 24<sup>th</sup> January 2019 &amp; Matters arising</u></b>  <b>Matters Arising</b>  <b>NHS 10 Year Plan - JT</b> reported that CAB has negotiated with HW England less work which will be more financially viable for HWH.</p> <p><b>Lunch with Sir Robert Francis – MW</b> gave an update from the networking event she attended with Ruby Marshall. A concern around the actions of a Breast Surgeon were discussed but it was felt it wasn't the role of HW to pursue.</p> <p>These minutes were agreed as a true and accurate record. <b>Proposed MW seconded JW.</b></p>	
<p>4. <b><u>Work Programme 2019/20</u></b>  <b>MW</b> reported that enter &amp; view visits to Wynyard Woods and Ward 36 are due to take place 1<sup>st</sup> &amp; 5<sup>th</sup> April.          Received text from Steve Pett from North Tees regarding issues reported of money/credit card going missing on a ward. Steve informed that no formal complaint has been made by the Patient/Relative.</p>	
<p>5. <b><u>GP Surgeries</u></b>  <b>JT</b> explained her experience of going to her GP for a prescription and it was closed for training purposes without any notification. She asked if all GP Surgeries in the Town are closed or do they have skeleton staff available on Wednesdays.</p>	

<p><b>JW</b> explained her 85year old mum was taken to hospital after a fall and was told she had to contact her GP to make a referral to see a consultant. She expressed concerns around older/vulnerable people having to do this and the fact they might not and miss out on vital treatment.</p> <p>After discussion it was agreed <b>MW</b> ask for clarification at the next CCG meeting.</p>	<b>Action MW</b>
<p><b>6. <u>Volunteer Steering Group update</u></b>  <b>MW</b> gave an update from the meeting held on 19<sup>th</sup> March.</p> <ul style="list-style-type: none"> <li>• Evelyn to liaise with Dr Anthony regarding a date for the next life long conditions event.</li> <li>• A Volunteer was prescribed cream for her eyes only to be advised by the pharmacist that the cream must not be used anywhere on the face. Once a story Board is written it will be sent to the Trust.</li> <li>• Hartlepool Carers have received funding from HBC and thanked CAB for his support.</li> <li>• Received a response from West View Lodge re visit.</li> <li>• Agreed to re visit Rossmere park after 6 months but at a different time of the day.</li> <li>• Concerns around Four Seasons Care Homes were raised and the fact that over 100 residents will need rehousing if the company folds.</li> <li>• Concerns around Skint Britain based in Hartlepool which was shown on Chanel 4 were raised. Everyone was encouraged to join the Love Hartlepool Campaign.</li> </ul>	
<p><b>7. <u>Roles &amp; Responsibilities</u></b>  <b>Chairman's Report – JT</b> met with Steve Rose from Catalyst to discuss amendments to the contract that HWH received regarding the Living with and Beyond Cancer work. All amendments were agreed and the £10,000 should be in the HWH bank account by the end of March.  <b>Directors Reports – JW</b> has been attending fundamental standards committee with Zoe Sherry. Unable to attend last meeting but will be at the next one.</p>	
<p><b>8. <u>Finance update</u></b>  <b>TR</b> reported that the current account balance at end of February is £8,615.02p <b>Do I need to mention (Pensions) ?</b></p> <p>Deposit account balance is £10,031.06 with 21p interest added daily</p> <p><b>CAB</b> reported that the Public Liability Insurance was up for renewal and with only a £1 increase he agreed to renew the policy.</p> <p>Inflation rise to the Healthwatch Budget will be added to the next payment</p>	

**9. AOB**

**CAB** informed that from next week he will be working on the Annual Report and asked members if they would like anything including in the report to let him have the narrative soon.

He also mentioned that he hasn't received anything from the Charity Commission regarding HWH submission. He asked if any directors had received an email. **JT** suggested looking on the Charity Commission website.

**MW** mentioned at the International Women's Day – Mike Hill commented that there is nothing in the town for people with mental health problems. Zoe Sherry was quite shocked at the statement. A meeting has been arranged with Stephen Thomas, Zoe and Neil Harrison to give him an update on the support/services that are available in Hartlepool.

**CAB** informed that Stephen and Zoe attended a Healthwatch England Mental Health forum event in London and they were asked if they could use HWH mental health leaflet to use as an example of good practice.

**MW** submitted her apologies for the April & May meetings.

**Date & Time of next meeting to be held on Thursday 25<sup>th</sup> April.**

**CS** was asked to leave the room to discuss confidential items